

Licence Application Process

Submit these Documents



Proof that you are a qualified person (see [section 50\(3\) IRDA](#))



Proof of relevant work experience and curriculum vitae



Professional membership(s)

Steps to Take

- 1** Login to [GoBusiness Licensing Portal](#) using your SINGPASS / GoBusiness Licence ID
- 2** Update personal information and provide application details
- 3** Complete the declaration
- 4** Upload relevant supporting documents
- 5** Submit application and pay prescribed fee

Important Notes



Validity of Licence

Until 30th June of the third year following the year the licence was granted



Prescribed Fees

\$650 – New application
\$600 – Renewal application

Strictly non-refundable



Renewal Period

From 1st March to 30th April of the licence's expiry year

For further details on the new and renewal application process, please refer to our website.